

The Jane Hickman Teaching Award Criteria and Selection Process

MU School of Medicine

Deadline for Submitting Consent to Nominate Form: April 4th, 2025

Deadline for Nomination Packet: April 4th, 2025

The Jane Hickman Teaching Award is historically the highest recognition of excellence in medical student teaching at the University of Missouri-Columbia School of Medicine. We invite nominations for the 2025 award, to be announced at Honors and Awards, May 16th, 2025.

The Hickman endowment charges the Dean of the School of Medicine with responsibility for the management of the fund. The Dean has charged the Senior Associate Dean for Education to oversee the administration of the award. The goal is to reward faculty members who have made sustained outstanding contributions to medical student education at MU. The award may or may not be given out each year. A faculty member may be nominated multiple times but may receive the award only once. *(New materials must be submitted each time a faculty member is nominated.)*

The Jane Hickman Teaching Award Committee is chaired by the Senior Associate Dean for Education. Other members include:

- Chair, Curriculum Board
- President, Medical Student Affairs Council
- President of each of the four medical school classes
- Chair, Pre-Clerkship Steering Committee
- Chair, Clinical Clerkship Steering Committee
- Associate Dean for Curriculum and Assessment
- Three other members, appointed by the Dean

Note: if a committee member is nominated for the award or nominates someone, they must recuse themselves. The Senior Associate Dean for Education will appoint a replacement.

The criteria for selection are:

1. Sustained outstanding contributions to the medical student education program (at any level, in any role) at the University of Missouri-Columbia School of Medicine over a period of three or more years.
2. Evidence that the candidate has promoted and modeled (where possible) the key characteristics we wish our graduates to acquire. These are:
 - a. Able to deliver patient centered care
 - b. Honest with high ethical standards
 - c. Knowledgeable in biomedical sciences, evidence-based practice, and societal and cultural issues.
 - d. Critical thinker, problem-solver
 - e. Able to communicate with patients and others
 - f. Able to collaborate with patients and other health care team members
 - g. Committed to improving quality and safety

The Jane Hickman Teaching Award Criteria and Selection Process

- h. Committed to life-long learning and professional formation

Previous recipients of the Jane Hickman Teaching Award are not eligible to be nominated for a second award.

To nominate a faculty member for the award,

- A. By **April 4th, 2025** submit a “Consent to Nominate” form. This asks the nominee to grant permission for the selection committee to review summaries of medical student teaching evaluations prepared by the dean’s office and the nominee’s department. (See form for details.)
- B. By **April 4th, 2025** submit a nomination packet which must include the following three (3) parts:
 - 1. *A nomination statement* of no more than two pages that summarizes how the faculty member meets the selection criteria. The strongest nomination statements contain:
 - Multiple perspectives (e.g., former students, colleagues from across the school of medicine, department chair)
 - A brief summary of contributions across the years (may include multiple aspects of medical student education)
 - 2. *Curriculum vita*, including evidence of leadership in medical student education
 - 3. *Three (3) letters of support* are required. These can be from faculty members, medical students or alumni.
- C. Submit the materials to the link provided in the announcement. If no link is available, please submit to Sharree Rose rosesn@health.missouri.edu.
- D. **Deadlines:**
 - 1. Deadline for Consent to Nominate Form: **April 4th, 2025**
 - 2. Deadline for Nomination Packet: **5:00 pm, April 4th, 2025**

Questions? Contact:

Sharree Rose at rosesn@health.missouri.edu

Attachments

- Hickman Award Nomination and Consent Form